

**ALL INDIA INSTITUTE OF MEDICAL SCIENCES  
ANSARI NAGAR, NEW DELHI-110029  
(GRIEVANCE CELL)**

F.No.18/D.S/Miss/2025


Dated: 31.07.2025

**OFFICE MEMORANDUM**

**Sub: Provisioning of dedicated waiting areas for patients & their attendants - Reg.**

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Please find enclosed herewith a copy of Office Memorandum vide F. No. 40-30/2022-Estt.I dated 18.05.2024 issued by the office of Director, AIIMS, New Delhi on the subject cited above, with a request to kindly submit a roadmap (if any) for the space & facilities required for their patients in the said waiting areas at the earliest to the undersigned.

  
(JYOTI ARORA)  
ADMINISTRATIVE OFFICER

**Distribution to:-** (with a request to also circulate it to all officials under their control)

1. Dean (Academics/Research/Examination)
2. Addl. Director (Admn.)
3. Medical Superintendent (AIIMS)
4. Chief of all Centres/Head, NCI Jhajjar
5. Heads' of all Departments
6. Sr. Financial Advisor
7. Prof. I/C Computer Facility - With the request to kindly upload this Circular on the AIIMS Website.

**Copy for information to:**

1. PPS to Director
2. PS to Deputy Secretary/CAO
3. Admn. Officer, Estate Section